

# PROGRAM ON LAW AND STATE GOVERNMENT

Indiana University School of Law-Indianapolis

## EXTERNSHIP COURSE APPLICATION

### Spring 2010

Due October 23, 2009

Timely submission of this completed application, including resume and writing sample, is the first step toward being able to register for the Program on Law and State Government Externship Course. The second step, an interview with the Director of the Program on Law and State Government, will take place in the coming weeks. Following that interview, the Director will work with you and in consultation with the field supervising attorneys to make your specific externship assignment. You may be required to interview with the supervising attorney from your field placement as well.

Student participants are selected based on academic merit, prior law related experience, interest in state government, and interest in public service. You will be authorized to register for the Program on Law and State Government Externship Course only upon the Director's approval of your specific placement. The course is a three-credit bundle, comprised of a two-credit externship placement and a one-credit seminar course. In spring 2010, the class meetings will be held at 11:45 - 12:40 on Tuesdays. Make sure your schedule can accommodate these class meetings before you submit your application! Please submit this completed application to *Therese Kamm* at the reception desk in the law school atrium by Friday, October 23, 2009.

More information about the Program on Law and State Government and the externship course can be found at [http://indylaw.indiana.edu/programs/Law\\_State\\_Gov/](http://indylaw.indiana.edu/programs/Law_State_Gov/). I look forward to meeting with you soon about your opportunity to expand your legal education through the Program on Law and State Government Externship Course.

Name \_\_\_\_\_

Address \_\_\_\_\_

City/St/Zip \_\_\_\_\_

Telephone \_\_\_\_\_

(Home)

(Message Number)

E-mail Address \_\_\_\_\_

S.S. Number \_\_\_\_\_

1. Expected date of graduation \_\_\_\_\_
2. Cumulative G.P.A. \_\_\_\_\_ based on \_\_\_\_\_ credit hours.
3. The Program on Law and State Government wants to make this experience beneficial for both the law student and the participating state government agency in which the law student is placed. Please give a brief statement of what you would like to accomplish through this course, and how your goals for this course complement your educational and professional plans. (Your answer should fit in the space provided.)

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4. Indicate your placement preferences here. List the placements in order of your preference with "1" being your first preference. Indicate a placement in which you have no interest with an "X". Please research the Program on Law and State Government webpage ([http://www.iulaw.indy.indiana.edu/Programs/Law\\_State\\_Gov/contents.htm](http://www.iulaw.indy.indiana.edu/Programs/Law_State_Gov/contents.htm)), or the bulletin board (located on the 2<sup>nd</sup> floor of the law school) to learn more about the participating state agencies and the respective externship descriptions.

**INDEPENDENTLY ELECTED OFFICES**

- \_\_\_ Office of the Governor
- \_\_\_ Office of the Lieutenant Governor
- The Office of the Attorney General:
  - \_\_\_ Appeals Division
  - \_\_\_ Consumer Protection Division
  - \_\_\_ General Litigation Division
  - \_\_\_ Governmental Litigation Division
  - \_\_\_ Legislative Liaison
  - \_\_\_ Solicitor General
  - \_\_\_ Special Services Division
- \_\_\_ Department of Education
- \_\_\_ Office of the Secretary of State

**OTHER DESIGNATED STATE GOVERNMENT PLACEMENTS**

- \_\_\_ Commission for Continuing Legal Education
- \_\_\_ Criminal Justice Institute
- \_\_\_ House of Representatives
  - Democratic Caucus
- \_\_\_ House of Representatives
  - Republican Caucus
- \_\_\_ Indiana Economic Development Corp.
- \_\_\_ Indiana Trial Lawyers Association
- \_\_\_ Legislative Services Agency -
  - Office of Code Revision
- \_\_\_ Housing and Development Authority
- \_\_\_ Public Employee Retirement Fund/
  - Teachers' Retirement Fund
- \_\_\_ Senate Democratic Caucus (spring only)
- \_\_\_ Senate Republican Caucus (spring only)
- \_\_\_ State Police

**ADVOCACY PLACEMENTS**

- \_\_\_ Legislative Advocacy
- \_\_\_ Educational Advocacy

**EXECUTIVE BRANCH AGENCIES AND OFFICES**

- \_\_\_ Bureau of Motor Vehicles
- \_\_\_ Department of Child Services
- \_\_\_ Civil Rights Commission
- \_\_\_ Department of Correction
- \_\_\_ Office of Environmental Adjudication
- \_\_\_ Department of Environmental Management
- \_\_\_ Department of Homeland Security
- \_\_\_ Department of Insurance
- \_\_\_ Department of Labor
- \_\_\_ Department of Local Government Finance
- \_\_\_ Department of Natural Resources
- \_\_\_ Department of Revenue
- \_\_\_ Department of Transportation
- \_\_\_ Department of Workforce Development
- \_\_\_ Family and Social Services Administration
- \_\_\_ Gaming Commission
- \_\_\_ Office of the Inspector General/Ethics Commission
- \_\_\_ Office of Management & Budget
  - Indiana Finance Authority
- \_\_\_ State Personnel Department
- \_\_\_ State Department of Health
- \_\_\_ Office of Utility Consumer Counselor
- \_\_\_ Utility Regulatory Commission

**STUDENT ALJ PLACEMENT**

- \_\_\_ Department of Workforce Development

5. Comments: If you have any comments you would like to make about your preferences, please indicate them here:

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6. Please list any special skills (foreign languages, computer skills, etc.) that you would bring to a state government agency as a student in this course:

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**EXTERNSHIP AGREEMENT:** If and when you are accepted to participate in the Program on Law and State Government Externship, it is expected that you will register for the course and the placement. **Please consider your willingness to commit to this program prior to applying for a placement with the Program on Law and State Government.**

I understand and agree that if I am accepted as a prospective Program on Law and State Government student, and participate in the placement process, I will register and participate in the externship course for the entire semester and will not drop or otherwise withdraw from this course.

\_\_\_\_\_  
Signature \_\_\_\_\_

\_\_\_\_\_  
Date \_\_\_\_\_

*This completed form, together with your resume and a writing sample, should be submitted to Therese Kamm at the reception desk in the Atrium by Friday, October 23, 2009.*