



INDIANA UNIVERSITY

SCHOOL OF LAW

Indianapolis
IUPUI

MASTER OF LAWS (LL.M.) PROGRAM

APPLICATION FOR ADMISSION

ELIGIBILITY: To be eligible for admission, an applicant must hold a J.D. degree from a U.S. law school or an academic degree in law from an educational institution in a country other than the United States. Alternatively, an applicant with an academic degree other than in law must be licensed to practice law in a jurisdiction outside the United States.

LL.M. TRACKS: Please indicate the track for which you are applying

- LL.M. in American Law for Foreign Lawyers (*thesis optional*)
- LL.M. in International and Comparative Law (*thesis required*)
- LL.M. in Intellectual Property (*thesis required*)
- LL.M. in Health Law Policy and Bioethics (*thesis required*)
- Undecided

APPLICATION DEADLINES

- Fall Admission
 - International Applicants - April 1
 - U.S. Citizens or Permanent Residents - July 15
- Spring Admission
 - International Applicants - November 15
 - U.S. Citizens or Permanent Residents - December 1

ENROLLMENT STATUS

- Full-Time
- Part-Time (U.S. Citizens and Permanent Residents only)

1. **Name**
Family Name(s) _____ Given Name(s) _____
2. **Mailing Address** (*Please notify us if your address changes*)
Number & Street (No post office boxes) _____
City, State or Province _____ Country _____ Postal Code _____
3. **E-mail Address** (*This is our primary means of contacting you*) _____
4. **Telephone Number** _____ **Fax Number** _____
5. **Sex** Male Female
6. **Date of Birth** (Month/Day/Year) _____
7. **Place of Birth** (City and State/Province) _____ (Country) _____
8. **Country/Countries of Citizenship** _____
9. **Native Language** _____
10. **If you are not a U.S. Citizen and are presently in the United States, what is your immigration status? Please (1) check the correct box, and (2) attach photocopies of your visa documents.**
 F-1 J-1 B-2 Permanent Resident Refugee Political Asylee Other-specify _____
11. **Educational Institution from which you received or are pursuing your first degree in law**
Name of Institution _____
Address (city, state/province, and country) of Institution _____
Dates of Attendance _____ Name of Degree (Native Language and English) _____
(Earned Expected) Date _____ Field of Study _____ Academic Class Rank/Honors _____
12. **Educational Institution from which you received or are pursuing a degree other than your first degree in law**
Name of Institution _____
Address (city, state/province, and country) of Institution _____
Dates of Attendance _____ Name of Degree (Native Language and English) _____
(Earned Expected) Date _____ Field of Study _____ Academic Class Rank/Honors _____
(*use additional sheets if necessary*)

13. Law-related employment experience (if any) OR attach a résumé

1. _____
Name of Employer Address of Employer

Nature of Work Dates of Employment

2. _____
Name of Employer Address of Employer

Nature of Work Dates of Employment

(Use additional sheets if necessary)

14. Names of two references who will submit letters attesting to your academic ability or law-related employment activities and accomplishments. (Each of these letters must be submitted in a sealed envelope with the reference's signature across the seal)

1. _____
Name Title Institution

2. _____
Name Title Institution

15. If you are admitted to the practice of law, in what jurisdiction are you licensed? _____
(A photocopy of your official law license document must be submitted)

16. English proficiency for applicants whose native language is not English

Official TOEFL or IELTS report must be submitted to institution code 1325
(Applicants who hold a degree from Australia, Belize, Canada, England, Guyana, Ireland, New Zealand, Scotland, U.S.A. or Wales are exempt from the English test requirement)

If you have taken the TOEFL or IELTS exam, what is your score? _____
When did you take the test? _____
If you have not taken TOEFL or IELTS, when will you do so? _____

17. Have you ever been suspended, expelled or otherwise disciplined by an educational institution on the basis of fraud, immorality or other improper or dishonorable conduct, or are disciplinary proceedings now pending against you? Yes No

If the answer above is "yes," set forth the dates and details here (use additional sheets if necessary):

18. Have you ever been denied a license to practice law, or have you ever been disciplined by licensing authorities, or are disciplinary proceedings now pending against you? Yes No

If the answer above is "yes," set forth the dates and details here (use additional sheets if necessary):

19. Have you ever been arrested for, charged with, or convicted of, a criminal offense? Yes No

If the answer above is "yes," set forth the dates and details here (use additional sheets if necessary):

20. **Personal Statement.** On a separate sheet of paper please state:

(1) Why you believe you can successfully complete this LL.M. degree; (2) Your professional goals; (3) How this LL.M. degree will advance your professional goals

21. **Scholarships.** Deserving students will be eligible for scholarship assistance from the law school. Only applicants with superior academic/professional qualifications *and* demonstrated financial need will be considered.

If you would be unable to participate in this program without a scholarship, please state the amount of scholarship assistance you are requesting AND provide detailed information supporting this request, including your: (1) annual net salary; (2) personal savings; (3) family resources available to you; (4) eligibility for loans from financial institutions; (5) eligibility for sponsorships or other financial support from your employer or government. Use *additional sheets if necessary*.

22. How did you learn about our LL.M. Program? _____

23. I certify that the answers and statements contained in this application are true to the best of my knowledge and belief. I understand that any material misrepresentation or omission is ground for revocation of an offer of acceptance or for dismissal from the Program. I accept the continuing obligation to maintain the accuracy of these statements and to advise the school of any material changes immediately and in writing, including changes that occur after my admission to the Program.

Signature of Applicant _____ Date _____



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LL.M. Program Application Checklists and Instructions for LL.M. tracks offered in Indianapolis

Indiana University School of Law – Indianapolis accepts LL.M. applications for both fall and spring semesters for all five LL.M. tracks.

The annual application deadline for fall semester admission is **April 1st** (international applicants) and **July 15th** (U.S. citizens and permanent residents). The annual application deadline for spring semester admission is **November 15th** (international applicants) and **December 1st** (U.S. citizens and permanent residents). **Application deadlines are often extended via the website.** Visit the LL.M. website frequently for the most current information.

Please do not staple, glue, or otherwise bind application documents

U.S. Citizens (with no international educational credentials)

- Completed and signed application
- Personal Statement
- US \$45 application fee (*see payment options below*)
- Official U.S. J.D. transcript or official grade transcript(s) of previous law study officially stamped and sealed by the issuing institution(s)
- Official transcript or official grade transcript(s) for all institutions of higher education attended, officially stamped and sealed by the issuing institution(s)

Applicants may also be required to submit copies of diplomas

- Two letters of reference written on official letterhead, each in a sealed envelope with the reference writer's signature across the sealed envelope. Reference letters that are not appropriately signed and sealed are not acceptable. The official notarized English translation of any reference letter must be accompanied by the original reference letter in its native language.
- Photocopy of official law license document (*if applicable*)
- Official TOEFL or IELTS score report submitted to institution 1325, department 03 if English is not your native language

U.S. Citizens and U.S. Permanent Residents (with international educational credentials)

- Completed and signed application
- Personal Statement
- US \$95 application fee (*see payment options below*)
- Official U.S. J.D. transcript or official grade transcript(s) of previous law study officially stamped and sealed by the issuing institution(s)
- Official transcript or official grade transcript(s) for all institutions of higher education attended, officially stamped and sealed by the issuing institution(s)

Applicants may also be required to submit copies of diplomas and graduation certificates. If the issuing university does not issue transcripts, diplomas, and graduation certificates in English, these native language documents from the university AND a certified translation from the university must be submitted.

- Two letters of reference written on official letterhead, each in a sealed envelope with the reference writer's signature across the sealed envelope. Reference letters that are not appropriately signed and sealed are not acceptable. The official notarized English translation of any reference letter must be accompanied by the original reference letter in its native language.
- Photocopy of official law license document (*if applicable*)
- Official TOEFL or IELTS score report submitted to institution 1325, department 03 if English is not your native language

International Applicants

- Completed and signed application
- Personal Statement
- US \$105 application fee (*see payment options below*)
- Official U.S. J.D. transcript or official grade transcript(s) of previous law study officially stamped and sealed by the issuing institution(s)
- Official transcript or official grade transcript(s) for all institutions of higher education attended, officially stamped and sealed by the issuing institution(s)
Applicants may also be required to submit copies of diplomas and graduation certificates. If the issuing university does not issue transcripts, diplomas, and graduation certificates in English, these native language documents from the university AND a certified translation from the university must be submitted.
- Two letters of reference written on official letterhead, each in a sealed envelope with the reference writer's signature across the sealed envelope. Reference letters that are not appropriately signed and sealed are not acceptable. The official notarized English translation of any reference letter must be accompanied by the original reference letter in its native language.
- Photocopy of official law license document (*if applicable*)
- Official TOEFL or IELTS score report submitted to institution 1325, department 03 if English is not your native language
- Completed and signed "Financial Information for International Students Form" **with all financial documentation required by this form**

Application Fee Payment Options

Applicants may choose to submit the application fee payment via U.S. check, ACH or wire transfer, or credit card. **As of May 1, 2007, Indiana University School of Law – Indianapolis is no longer able to accept international checks or money orders even if drawn on U.S. funds.**

Check: All application fees paid via check must be drawn in U.S. funds **from a U.S. bank** and made payable to "Indiana University School of Law – Indianapolis" and mailed with the application materials.

Credit Card (IU Pay Plus): Applicants wishing to pay via credit card must visit the LL.M. Program IU Pay Plus site at: https://quikpayasp.com/iu/commerce_manager/payer.do?orderType=IN~LAW~llm

Applicants should indicate INLAWLLM as the department code and enter the requested credit card information.

ACH / Wire Transfer: Alternately, applicants may choose to submit the application fee via ACH or wire transfer. Applicants must print a receipt of payment once the wire transfer is completed and include a copy of the receipt page with the application materials. Instructions for submitting the application fee via ACH or wire transfer can be found at: <http://www.indiana.edu/~iutreas/bankingsendmoney.html> As indicated on the website, please indicate "IN" as the campus code, LL.M. Program as the department contact, and your full name. **This is the only approved method to send funds via wire transfer. We do not accept Western Union or other such services for payment of fees.**

For any other questions regarding the payment process, please contact the Graduate Admissions (LL.M.) llmprgrms@iupui.edu. **Applications will be evaluated when all completed forms and supporting documents are received. Early application is advised.**

Submit this application and all documentation to:

Graduate Admissions (LL.M.), Mel Yildiz, Indiana University School of Law – Indianapolis
Lawrence W. Inlow Hall 530 West New York Street Indianapolis, Indiana 46202 USA