

## **Class Agent Program**

### **Goals of the Program:**

- To strengthen connections between the law school, our graduates and classmates.
- To increase participation rates of alumni in the annual fund, this is vital to the law school's success.
- To obtain up to date information on alumni.
- To create a steady flow of alumni news and notes from classmates to be shared with alumni and students.
- To create a vibrant social network of IU Law – Indianapolis alumni connected to one another and the school.

### **Duties of the Class Agent:**

- Participate in the Law School Annual Fund by making an annual financial contribution to the law school (no minimum gift amount is required).
- Solicit fellow alumni in your class via phone, email, in writing or in person to encourage all to participate in the annual fund by making a gift to the law school each year.
- Promote alumni keeping in contact with one another and with IU Law – Indianapolis by sharing information about their whereabouts, family news, job/career changes and achievements, community involvement, and unique endeavors.
- Encourage attendance at school and alumni events including class reunions, alumni gatherings, speakers, etc.
- Class Agents will be renewed annually unless otherwise requested. If it is necessary for an agent to step down, we will request that he/she makes a recommendation for his/her replacement. Each graduating class will ideally have between 1 and 3 Class Agents.

### **Communication Tools:**

- Contact lists including phone, address and email for alumni in your class.
- Solicitation materials to accompany your personal contacts (all costs and materials covered by the law school).
- Assistance with Facebook pages to connect classmates.

### **For more information on becoming a Class Agent, please contact:**

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